

City Council Proceedings
October 4, 2021
7:30 P.M.

The Roscoe City Council met in regular session in the City Office with Mayor Treichel presiding. Members present were Hettick, Faw, Bauman, Holscher, Lehr, and Rohrbach. Others present: Kevin Kunz.

Faw moved and Bauman seconded to approve the agenda. All aye. Motion carried.

Rohrbach moved and Lehr seconded to approve the minutes of the September 6, 2021, meeting as read. All aye. Motion carried.

Bauman moved and Rohrbach seconded to approve the September Financial Statement and bank reconciliations. All aye. Motion carried.

Faw moved and Bauman seconded to approve the payment of the following bills. All aye. Motion carried.

Pre-Authorized payment – September 16, 2021:

AP Express – fuel - \$766.19; Mid-American Research Chemical – lagoon supplies - \$642.56; SD Municipal League – conference registration - \$100.00; SD Retirement System – Jim beginning September retirement - \$261.22; VISA – postage - \$207.00; WEB Water – August water - \$3417.75; EFTPS – WHT, SS, & Med. Tax - \$2351.59.

September 16, 2021, Payroll: Hwy & Streets – \$1165.54; Water Dept.- \$145.99; Sewer Dept - \$145.99; Res. Use Site - \$35.38.

October 1, 2021, payroll: Mayor & Council –\$756.15; FO – \$1270.55; Hwy & Streets – \$1590.76; Water Dept.- \$155.81; Sewer Dept - \$155.82; Utilities – cell phone - \$47.38, Res. Use Site – 135.55; Park – 214.03.

October 1 & 4, 2021, bills:

Bantz, Gosch, & Cremer – legal services - \$784.31; Dept of Health – water testing - \$15.00; FEM Electric – September electric at well - \$394.60; Francotyp-Postalia – ink for postage -\$128.15; Gibson Publishing – September minutes & budget ordinance - \$134.61; Hawkins – chlorine - \$1650.30; Health Pool of SD – health ins - \$712.50; John Deere Financial – supplies - \$0.86; Montana Dakota Utilities – utilities - \$1268.34; Roscoe Hardware – supplies - \$103.04; SD State Treasurer – sales tax on rubble - \$0.23; SD Retirement System – remaining September retirement - \$523.06; Venture Communications – phone service & internet - \$257.04;

Holscher moved and Faw seconded to approve payment of Helms & Associates September bills (\$31,723.56), and Dahme Construction’s 7th pay request (\$215,252.17), with project drawdown grant/loan reimbursement money. All aye. Motion carried.

There were no public comments.

Kevin Kunz spoke with the council about the street parking project at the school. He wanted to know if the city would require a sidewalk to be put back in. If a sidewalk is needed, there wouldn't be room for diagonal parking, which is what the school is looking to do. He also wanted to see if the city would be interested in splitting the cost of a digital community sign. The city is interested but would like another quote for a sign and more information about usage.

A resident had asked about putting up a speed limit sign near their house. They did not make the meeting. Council discussed and decided to not put up a sign.

Jim Fonder did not make the meeting. A resident's curb stop will be fixed for nonpayment by Dahme Construction while they are here. Some tree branches were trimmed that affected signs and visibility. More branches will need to be trimmed. Residents are asked to keep up on trimming of branches for trees located at their property that may affected viewing of street signs and street visibility. Signs will not be moved.

FO Bauman discussed with the Council:

- A quote is being drawn up for Christmas lights. Bauman asked about possibly using banners. Alderman Hettick said that the city should have banners as they used to put them up – will be looked into. 16 lights will be ordered.
- A discussion was held about putting cameras up at the shop – council disagreed with it.
- The construction meeting normally held on the Tuesday following the council meeting will be moved to Thursday, October 14, at 10 am.
- Money needs to move between funds to correct an invoice mistake. Faw moved and Hettick seconded to approve the fix. All aye. Motion carried.
- FO Bauman and part-time maintenance Michael were on quarantine for COVID-19 the beginning of September. The City had yet to set a policy regarding quarantine and pay. They will be reimbursed for the time spent in quarantine and the policy for employees to now follow is as such:
 - o In order to be paid for COVID sick leave, an employee will stay home for quarantine for seven days from last exposure after being in close contact with someone who has tested positive. Within those seven days, they can get tested after five days – if the test is negative, they may return to work right away. If the employee starts to have symptoms within those seven days, they will be tested – if positive, they will stay home for an additional ten days from the onset of symptoms.

Bauman moved and Faw seconded to approve Resolution 2021-5: Utility Rates. Roll call: all aye. Motion carried.

Resolution 2021-5

A resolution establishing utility rates and surcharges

WHEREAS, the City of Roscoe has reviewed its utility water and sewer usage rates in accordance with prudent fiscal management;

AND WHEREAS, the City of Roscoe has the authority to set rates by resolution through its passing of City Ordinance #367 "Setting Utility Service Rates" and through SDCL 9-39-23;

AND WHEREAS, the following monthly rates will go into effect starting January 1, 2022.

Base rate per customer: \$24.50 until January 1, 2023, then \$19.50

Water usage: \$3.75/1000 gallons up to 34,000 gallons

Water usage over 34,001 gallons \$8.00/1000 gallons

Residents outside the City limits will double the rate.

Sewer rate per customer: \$4.50

In addition to the monthly usage charges, Roscoe hereby establishes a surcharge of \$5.15 payable by each customer of its water system who receives or benefits from the services of the project financed by the DW02 loan with the borrower bond Series 2021. The collection of the DW02 surcharge shall start on January 1, 2023. Roscoe established a surcharge of \$15.75 payable by each customer of its water system who received or benefited from the services of the project financed by the DW01 loan with the borrower bond Series 2019. The collection of the DW01 surcharge started on December 1, 2019. The surcharges shall remain in effect until such time as the borrower bonds are paid in full, it shall be collected at the same time as other charges of the system and establish surcharge accounts to segregate the income from other system income for bookkeeping purposes to be pledged to the South Dakota Conservancy District. The surcharges shall be reviewed from year to year and modified in order to provide the required 110 percent debt coverage.

Roscoe also hereby establishes a surcharge of \$5.10 payable by each customer of its sewer system who receives or benefits from the services of the project financed by the CW03 loan with the borrower bond Series 2021. The collection of the CW03 surcharge shall start on January 1, 2023. Roscoe established a surcharge of \$45.50 payable by each customer of its sewer system who received or benefited from the services of the project financed by the CW02 loan with the borrower bond Series 2019. The surcharges shall remain in effect until such time as the borrower bonds are paid in full, it shall be collected at the same time as other charges of the system and establish a surcharge account to segregate the income from other system income for bookkeeping purposes to be pledged to the South Dakota Conservancy District. The surcharges shall be reviewed from year to year and modified in order to provide the required 110 percent debt coverage.

In addition to the other charges, the City hereby establishes a standby or ready-to-serve surcharge of \$61.25, with \$15.75 going for water connection and \$45.50 for sewer connection, starting January 1, 2022, and increasing to \$71.50 on January 1, 2023, with \$20.90 for water connection and \$50.60 for sewer connection, payable by each customer of its system who is on standby or ready-to-serve status which may receive or benefit from the services of the project financed by the CW02, CW03, DW01, and DW02 loans with the borrower bonds. The standby or ready-to-serve surcharge shall be reviewed in the same manner as other surcharges.

Dated this 4th day of October 2021.

Mayor Leland Treichel,

ATTEST:

Nicole Bauman, Finance Officer

Rohrbach moved and Lehr seconded to approve Resolution 2021-6: Transfer from Contingency. Roll call: all aye. Motion carried.

RESOLUTION 2021-6

TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2021 adopted budget for the following departments to discharge just obligations of said appropriations; and

WHEREAS SDCL 9-21-6.1 provides that transfers be made by resolution of the board from the contingency appropriations established pursuant to SDCL 9-21-6.1 to other appropriations;

THREREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget to the following department budgets:

432.4-426 Sanitation – Supplies
\$9,500.00

432.6-426 Weed Control – Supplies \$1,500.00

Leland Treichel, Mayor

Attest: Nicole Bauman

Finance Officer

The next regular meeting is Monday, November 1, 2021, @ 7:30 pm.

Holscher moved and Bauman seconded to adjourn. Motion carried.

Leland Treichel
Mayor

Attest:

Nicole Bauman
Finance Officer

Published once at the total approximate cost of_____.